

I want to apply for membership to the Academy of Educational Excellence (AEE). How do I identify my Category of Excellence and Membership Level?

This document was created to assist you in identifying your specific **Membership Level** and **Category of Excellence** to apply to the Academy of Educational Excellence. Although you likely have excelled in more than one category, for the purpose of the Academy application process you need to meet both required criterion:

- 1) Document the hours that you have spend investing in your skills as an educator and
- 2) Choose a **Category of Excellence**

Go through the check list to determine which category of excellence to select, then once you have identified your specific category and level, apply to the Academy of Educational Excellence [here](#).

CATEGORY: EXCELLENCE IN TEACHING

Associate level: 20 hours within 5 years that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Delivers didactics
- Teaching rounds
- Assesses learners

Fellow level: 40 total hours that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Divisional or program-level teaching award
- Has delivered 5 or more external workshops on improving teaching competencies/skills

Senior Fellow level: 60 hours OR Masters in Education that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Departmental teaching award
- Mayo Clinic Fellows Association Teacher of the Year award
- Has delivered 20 or more external workshops on improving teaching competencies/skills

Legacy: 80 hours OR Doctorate Degree in Education that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Mayo Clinic Distinguished Educator Award
- National Teaching Award

CATEGORY: EXCELLENCE IN CURRICULUM DESIGN AND ASSESSMENT

Associate level: 20 hours within 5 years that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Develops curriculum
- Develops simulation scenarios
- Develops assessments

Fellow level: 40 total hours that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Developed curriculum or assessment(s) currently utilized by others at Mayo Clinic (including simulation scenarios)
- Has led 5 or more internal workshops to disseminate the content created

Senior Fellow level: 60 hours OR Masters in Education that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Has led 20 or more external national workshops on how to do curriculum design and/or assessment
- Has been an Examiner/item-writer for national boards/exams

Legacy level: 80 hours OR Doctorate Degree in Education that you have spent investing your skills as an educator

(Applicant must meet at least one)

- Created curriculum/assessment utilized on a national level
- Education innovation licensed

CATEGORY: EXCELLENCE IN EDUCATION ADMINISTRATION AND LEADERSHIP

Associate level: 20 hours within 5 years that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Serves on internal educational related committee
- Interview applicants for educational training programs
- Coordinate education seminars, courses, retreats

Fellow level: 40 total hours that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Holds education leadership role within Mayo Clinic (e.g. Program Director, Division Chair)
- Chair of a Mayo Clinic education related committee
- Serves on an external education related committee

Senior Fellow level: 60 hours OR Masters in Education that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Holds major education leadership role within Mayo Clinic (E.g. Assistant/Associate Dean, Departmental Education Chair)
- Serves as a committee chair on an education committee of a national organization
- 20 or more education related presentations at national/international meetings

Legacy level: 80 hours OR Doctorate Degree in Education that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Has major leadership role in accrediting body or certifying body (e.g. NBME, LCME, ACGME, HLC, or equivalent)
- 10 or more plenary presentation at national/international meetings related to education leadership

CATEGORY: EXCELLENCE IN EDUCATION RESEARCH AND DISSEMINATION

Associate level: 20 hours within 5 years that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- Non-peer reviewed publications related to education
- First author on letter to editor related to education

Fellow level: 40 total hours that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- 5 or more external presentations related to education research

- 1 or more first authored publications related to education published in peer-reviewed, indexed journal
- 5 or more book chapters related to education

Senior Fellow level: 60 hours OR Masters in Education that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- PI or Co- PI on external peer-reviewed grant related to education
- Member of an editorial board of journal with a focus on education
- 10 or more first or senior authored publications related to education published in peer-reviewed, indexed journal
- 20 or more external presentations related to education research
- 20 or more publications related to education research published in a peer-reviewed journal

Legacy level: 80 hours OR Doctorate Degree in Education that you have spent investing in your skills as an educator

(Applicant must meet at least one)

- >50 first/senior authored peer-reviewed journals related to medical education
- Serves as a member of >2 editorial board of journals with a focus on education
- 10 or more plenary presentations at national/international meetings related to education research