Hours that Count

Toward Criteria 1

✅ **Internal education skill development programs/events**

For example: [Take5 videos](#) (up to 0.5 hours with review of deeper dive material), [SIX Packs,](#) Mayo Clinic Simulation Courses, Fundamentals for Medical Educators (Fun 4 ME), [Pedagogies in Practice;](#) Fundamentals for Medical Educators (Fun 4 ME); [Education Grand Rounds](#) (must be specific to teaching an education skill set or method), [Education Grand Rounds Visiting Professor Workshops, Education Science & Scholarship Symposium; Education Technology Forum, other Education Technology Workshops, Enhanced Learning in Medicine (ELM), Education Science Career Development](#) (Curricular hours focused on education only. The CTSA Curriculum does not count.), Participating in [Education Science Journal Club](#)

✅ **External pre-conference educational skill development programs/events (must be specific to developing an education skill)**

For example: How to Deliver Effective Feedback workshop at [The Generalist in Medical Education Conference](#), Curriculum Development workshop at [The Central Group on Educational Affairs Conference (CGEA)](#), Effective Teaching Workshop at [AAMC](#)

NOTE: Entire conferences do not count toward criteria one. It is only the specific sessions that count. Above examples are not inclusive to all sessions but rather examples.

✅ **External educational skill development programs/events**

For example: [Harvard Macy Courses; Stanford Faculty Development Offerings, Med Ed World Courses](#) (must be specific to education skill development and not leadership development), [University of Michigan Instructional Methods in Health Professions Education Course, UCSF Medical Education Course](#)

✅ **Internal departmental or Divisional educational skill development program/events**

For example: Faculty Lunch and Learn presentation on How to Deliver Effective Feedback, How to Develop Course Objectives etc.) sessions (recorded session examples [here](#))

Hours that don't Count

Toward Criteria 1

🚫 **Entire Education or Society Conferences/Meetings**

(Only specific faculty development sessions at these events may count)

For example: [AAMC Conference](#), [CGEA conference](#), [The Generalist in Medical Education Conference, Faculty Development Program Director Meetings/retreats](#) (only the workshops on skill development would count).

🚫 **Leadership Development Courses**
[See examples here](#)

🚫 **Quality Academy Courses**
[See examples here.](#)

🚫 **Research Skills Courses**

For example: [Fundamentals of Clinical and Translational Science FunCaTS](#), [Essentials of Clinical and Translational Science (ECATS),](#) Grant Writing workshops

🚫 **Undergraduate Courses**

🚫 **Specialty-specific Education Content**

For example: CME courses on clinical topics, [specialty specific education course,](#) Grant Writing workshops

🚫 **Hours spent mentoring**

🚫 **Hours spent evaluating/ item writing**

🚫 **Hours spent in education-related committee meetings or retreats**

🚫 **Hours spent teaching**

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