

Hours that Count

Toward Criteria 1



Internal education skill development programs/events

For example: [Take5 videos](#) (up to 0.5 hours with review of deeper dive material), [SIX Packs](#), Mayo Clinic Simulation Courses, Fundamentals for Medical Educators (Fun 4 ME), [Pedagogies in Practice](#); Fundamentals for Medical Educators (Fun 4 ME); [Education Grand Rounds](#) (must be specific to teaching an education skill set or method), [Education Grand Rounds Visiting Professor Workshops](#), [Education Science & Scholarship Symposium](#); [Education Technology Forum](#), [other Education Technology Workshops](#), [Enhanced Learning in Medicine \(ELM\)](#), [Education Science Career Development](#) (Curricular hours focused on education only. The CTSA Curriculum does not count.), Participating in [Education Science Journal Club](#)



External pre-conference educational skill development programs/events (must be specific to developing an education skill)

For example: How to Deliver Effective Feedback workshop at [The Generalist in Medical Education Conference](#), Curriculum Development workshop at [The Central Group on Educational Affairs Conference \(CGEA\)](#), Effective Teaching Workshop at [AAMC](#)

NOTE: Entire conferences do not count toward criteria one. It is only the specific sessions that count. Above examples are not inclusive to all sessions but rather examples.



External educational skill development programs/events

For example: [Harvard Macy Courses](#); [Stanford Faculty Development Offerings](#), [Med Ed World Courses](#) (must be specific to education skill development and not leadership development), [University of Michigan Instructional Methods in Health Professions Education Course](#), [UCSF Medical Education Course](#)



Internal departmental or Divisional educational skill development program/events

For example: Faculty Lunch and Learn presentation on How to Deliver Effective Feedback, How to Develop Course Objectives etc.) sessions (recorded session examples [here](#))

Hours that **don't** Count

Toward Criteria 1



Entire Education or Society Conferences/Meetings

(Only specific faculty development sessions at these events may count)

For example: [AAMC Conference](#), [CGEA conference](#), [The Generalist in Medical Education Conference](#), [Faculty Development Program Director Meetings/retreats](#) (only the workshops on skill development would count).



Leadership Development Courses

[See examples here](#)



Quality Academy Courses

[See examples here.](#)



Research Skills Courses

For example: [Fundamentals of Clinical and Translational Science FunCaTS](#), [Essentials of Clinical and Translational Science \(ECATS\)](#), Grant Writing workshops



Undergraduate Courses



Specialty-specific Education Content

For example: CME courses on clinical topics, [specialty specific education course](#), Grant Writing workshops



Hours spent mentoring



Hours spent evaluating/ item writing



Hours spent in education-related committee meetings or retreats



Hours spent teaching



Being a member of a Medical licensure board



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