

# Academic Credits Policy

## Scope

All Mayo School of Health Sciences (MSHS) students.

## Purpose

- To provide uniformity across MSHS programs.
- To provide a fair basis for charging tuition as defined in the MSHS tuition policy.
- To support student eligibility for financial aid.

## Policy

Mayo School of Health Sciences follows the U.S. Department of Education definition of credit hour.

One didactic credit represents 16 hours of classroom or other direct faculty instruction, and includes directed online activities and timed examinations.

One laboratory credit represents 32 hours of scheduled laboratory work.

One clinical credit represents 64 hours of scheduled clinical work.

Exceptions to the laboratory or clinical hours may be granted by MSHS for Masters and Doctorate level programs.

Variations to this policy must be approved by the MSHS Education Committee and must comply with the federal definitions.

## Related Procedure(s)

N/A

## Related Document(s)

N/A

## Definitions

Credit hour (definition from the U.S. Department of Education) - An amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than:

- One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time; or
- At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.
- Credit hours can be rounded to the nearest half-credit.
- The total hours of instruction should be used to determine credit hours for courses offered in summer session or any term that is not approximately sixteen weeks in length.

Semester - Mayo School of Health Sciences operates on an academic year divided into two semesters of approximately 16 weeks each (fall and spring) as well as a summer session which is variable in length.

**References**

N/A

**Approved by**

Mayo School of Health Sciences Education Committee

**Owner**

Kathy Cieslak, on behalf of Mayo School of Health Sciences

**Contact**

MSHS Dean's Office

**Effective Date Current Version**

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