

Creating a new Mayo Clinic Application Account

1. Click "Create New or Sign In with Existing Mayo Account"

The screenshot shows the top navigation bar of the Mayo Clinic website. On the left is the Mayo Clinic logo with "College Admissions" below it. To the right are three links: "Sign In" (underlined), "Apply Now", and "Events". Below the navigation bar is a large white modal box titled "Log In". Inside the modal, there is a blue button that says "Create New or Sign In with Existing Mayo Account". Below the button, there is a warning in red text: "Do not use Internet Explorer. Please use Chrome or Firefox." This is followed by technical support information: "For technical support, contact Education Technology Center at 507-266-9087 or etc@mayo.edu. Standard business hours are Monday-Friday, 7 a.m. to 5 p.m., CT." At the bottom of the modal is the address: "Mayo Clinic College of Medicine and Science | 200 First St. SW, Rochester, MN 55905 | 507-284-3745 | MCCM@mayo.edu".

2. Click "Create Your Account"

The screenshot shows the login page of the Mayo Clinic website. At the top center is the Mayo Clinic logo. Below it is the text "One account for all Mayo Clinic services" and "Sign in to Recruit Login". The main content area is a white box containing a login form. The form has two input fields: "Professional Username" with a placeholder "Username" and "Password" with a placeholder "Password". Below the password field is a checkbox labeled "Show Password". A blue "Sign in" button is positioned below the form. At the bottom left of the form box, there is a red arrow pointing to the text "Create Your Account". Below this text is a link that says "Need help signing in?".

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3. Fill out the User Information and Contact Information.



PROGRESS

Create Your Account

[? Help](#)

User Information

First Name:

Middle Name: (optional)

Last Name:

Suffix: (optional)

Contact Information


Email:

Retype your email:

Please supply a valid email address (for example, johndoe@yourcompany.com). We send a confirmation email to this address. You must use your email address.

Phone Country Code:

Phone Number:

I'm not a robot  [Privacy](#) [Terms](#)

Continue

4. Fill out the "Set up your account profile" section



PROGRESS

Create Your Account

[? Help](#)

Set up your account profile

User Name:

Minimum of 8 letters, numbers, and special characters, no spaces.

Password:

Retype Password:

Minimum of 8 characters. Including at least 3 of the 4 following: lowercase letters, uppercase letters, numbers or symbols (&!@\$#.+*=%?~(){}|:). This field is case sensitive and does not allow spaces.

[Password Standard](#)

Reminder Question:

Reminder Answer:

Mayo Clinic Online Services Terms and Conditions of Use

These Terms and Conditions of Use are an agreement between you and Mayo Clinic regarding your request to receive Mayo Clinic online access credentials, which allows you to access a number of different online products and services provided by Mayo Clinic and its affiliated entities ("Mayo Clinic"), as well as your use of those services (the credentials and services will collectively be referred to as the "Online Services"). Mayo Clinic may modify these terms and

I agree to the above terms and conditions of use for online services.

[Continue](#)

5. The confirmation page indicates a message was emailed with an activation link.



PROGRESS

Thanks! Now check your email.

[? Help](#)

We'll send you an email soon with an activation link. When you see it, **click the link to finish** setting up your online services account.

Important

You must click the activation link in the email, or your new online services account setup **will not proceed**.

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6. Below is a screen shot of the email. Click on "activate your online services account now" to activate the account.



Activate your new Mayo Clinic Professional account

Hello again:

- You recently created a new Mayo Clinic Professional Account as "gretchentestpersontwo@yahoo.com".
- To confirm your email address and activate your account, click the link below.

[Activate your online services account now.](#)

For the safety and security of your data, passwords expire 90 days from the date they are set. You will receive an email notification 21 days and 7 days before your password expires.

Thanks for using Mayo Clinic Online Services.

7. Upon clicking the “activate your online services account now” link your account is activated and you are taken to the Mayo clinic College Admissions Log In page. Click “Create New or Sign In with Existing Mayo Account.”

Log In

[Create New or Sign In with Existing Mayo Account](#)

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8. Enter your email as your Professional Username. Enter your password. Click “Sign in.”



One account for all Mayo Clinic services

Sign in to Recruit Login

Professional Username

Password

Show Password

Sign in

[Create Your Account](#)

[Need help signing in?](#)

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9. Fill out the Create Profile form.

Create Profile

Contact Information

First Name *

Gretchen

Middle Name

Last Name *

TestPersonTwo

Suffix

Email Address *

gretchentestpersontwo@yahoo.com

Confirm Email Address *

gretchentestpersontwo@yahoo.com

Phone

Mobile Phone

Check if address is outside of U.S. or Canada

Address

P.O. Box or Apt. #

City

State/Province

ZIP/Postal Code

School of Study *

Area of Interest *

Campus Location *

Start Date *

Entry Term *

By submitting this form, Mayo Clinic College of Medicine and Science (MCCMS) may send you text messages and emails about recruiting events, admissions and program-related information. Message frequency may vary. Message and data rates may apply. To opt out of text and/or emails, contact mccm@mayo.edu.

Create Account