



University Master Agreement No. 8662

UNIVERSITY OF MINNESOTA

MASTER AGREEMENT OF INSTITUTIONAL AND PROGRAM AFFILIATION between

Regents of the University of Minnesota (“University”)

and

Mayo Clinic Rochester, Mayo Clinic Arizona, Mayo Clinic Jacksonville (collectively,
“Affiliate”)

THIS MASTER AGREEMENT OF INSTITUTIONAL AND PROGRAM AFFILIATION (“Master Agreement”) entered into by and between University and Affiliate is effective January 1, 2024 through December 31, 2028.

WHEREAS, University and Affiliate, sharing common goals of education, wish to facilitate a relationship for the purpose of providing educational experiences at Affiliate’s site(s) for certain University students, residents and fellows enrolled in the University programs identified herein; and

WHEREAS, University and Affiliate wish to enter into this Master Agreement to establish a program of education and training which requires University and Affiliate facilities, equipment, services and personnel appropriate for University students, residents and fellows to obtain necessary training experiences; and

WHEREAS, this Master Agreement is intended, and shall be interpreted, to meet University’s accreditation standards related to educational affiliation agreements.

NOW, THEREFORE, University and Affiliate agree to the terms and conditions set forth below.

1. Description of Affiliation

1.1 This Master Agreement covers University undergraduate students (includes, throughout this Master Agreement, undergraduate medical, dental and pharmacy students), graduate students, professional students, residents and fellows enrolled in the University’s educational programs identified below in Section 1.2. For purposes of this Master Agreement, University undergraduate students, graduate students, professional students, residents and fellows are collectively referred to as “Students”.

1.2 This Master Agreement applies to the University educational programs identified in Attachment A to this Master Agreement and to the training sites of the Affiliate identified in Attachment B to this Master Agreement.

1.3 As educational experiences are established and implemented from time-to-time under this Master Agreement, each such University educational program and each such Affiliate site implementing the training will enter into a Program Letter of Agreement (“PLA”) as set forth below.

- (a) Undergraduate, Graduate and Professional Students. For undergraduate, graduate and professional students, the form of PLA to be executed is included as Attachment C to this Master Agreement.
- (b) Medical Residents and Fellows. To satisfy requirements of the Accreditation Council for Graduate Medical Education, the form of PLA to be entered into for medical residents and fellows is included as Attachment D.
- (c) Dental Residents and Fellows. To satisfy requirements of the Commission on Dental Accreditation, the form of PLA to be entered into for dental residents and fellows is included as Attachment E.
- (d) Pharmacy Residents and Fellows. To satisfy requirements of the American Society of Health-System Pharmacists, the form of PLA to be entered into for pharmacy residents and fellows is included as Attachment F.

1.4 Contact Information. For general questions related to this Master Agreement, please contact:

Affiliate:

Mayo Clinic
Attn: Becky Waara
Contract Manager, Education
Business Services
College of Medicine
200 First Street SW
Rochester, MN 55905
Phone: 507.284.4339
E-mail: waara.rebecca@mayo.edu

University:

University of Minnesota
Attn: Laurel Luxenberg, MnCP
Paralegal
Office of Academic Health Center Counsel
MMC 501
420 Delaware Street S.E.
Minneapolis, MN 55455
Phone: 612.624.6913
E-mail: luxen005@umn.edu

2. Responsibilities of the Parties

2.1 Joint Responsibilities

2.1.1 For each educational training experience implemented under this Master Agreement, the respective University program and Affiliate site each will identify a person responsible for serving as its liaison during the course of such training. The appointment of liaisons shall be subject to mutual approval of the parties.

2.1.2 The liaisons jointly will plan for:

- (a) selection, assignment and orientation of Students;
- (b) periodic review and preparation of objectives for the instructional program;
- (c) evaluation of Student performance; and
- (d) periodic review of program costs and payments. It is specifically agreed that neither party shall be responsible for costs or expenditures incurred by the other in the conduct of the education and training program, except as expressly provided in this Master Agreement (or PLAs or financial addenda, which are considered part of this Master Agreement).

2.1.3 Neither University nor Affiliate is responsible for payment of compensation or any employment benefits, including workers' compensation insurance benefits, for undergraduate, graduate or professional students or dental or pharmacy residents/fellows.

2.1.4 Both parties agree to comply with all applicable federal, state and local laws, rules and regulations including Title 45, Sections 160-164 of the Code of Federal Regulations ("HIPAA"). Both parties agree that when protected health information ("PHI"), as defined by HIPAA, is provided or made available to the other party for any purpose, the receiving party, and its agents or representatives will not use or disclose the PHI other than as permitted or required by this Master Agreement or state and federal law. Students assigned to Affiliate are not employees of Affiliate but, for purposes of this Master Agreement only, are members of Affiliate's "workforce" (as that term is defined by HIPAA) and may use and disclose PHI as permitted by HIPAA, including for purposes of treatment, payment and healthcare operations, to the extent such use and disclosure is appropriate for the training and education of Students. Both parties shall take reasonable steps to prevent unauthorized disclosures by its employees, officers, directors, agents, contractors or consultants.

2.1.5 University and Affiliate are committed to fostering a professional learning environment and, through their respective liaisons, shall see that appropriate canons of professional behavior are maintained in all educational settings under this Master Agreement so as to promote the development of appropriate professional attributes in Students.

2.1.6 The parties agree to review this Master Agreement periodically to evaluate its operations and effectiveness. Additionally, University shall review this Master Agreement to ensure it meets with the curriculum requirements of participating University educational programs as well as the standards of each such program's accrediting agency(ies). Modifications to this Master Agreement shall be made pursuant to Section 5.6 of this Master Agreement.

2.2. University Responsibilities

2.2.1 University shall retain overall responsibility for the general educational experience of Students assigned to Affiliate. Such responsibility includes the following:

- (a) determination of educational goals for each Student;

- (b) establishing prerequisite criteria for placement of Students with Affiliate— University will assign to Affiliate only those Students who satisfactorily have completed the prerequisite criteria;
- (c) determination of completion of the assignment;
- (d) provision of information regarding dates for instruction and forecasts of the numbers of Students to be assigned to Affiliate;
- (e) final evaluation of Student performance; and
- (f) if Affiliate members who participate in training of University students are to be appointed to the faculty of the University of Minnesota, then Affiliate faculty members shall be appointed in accord with the policy of University in effect at the time of appointment. Affiliate members who supervise/assess University medical students or any other learner as determined by the University must have received a University faculty appointment before assuming their supervisory/assessment role.

2.2.2 Students who provide direct patient care or interact with staff in patient areas, at the request of Affiliate, will be required to provide proof of immunization for measles (rubeola), mumps and rubella (two doses) or positive titre; tetanus in the last ten (10) years; chicken pox (varicella) series, documented positive history, or positive titre; pertussis since 2005; hepatitis B series or documented immunity; and annual influenza. Exceptions will be made when there is a shortage of vaccine. Students will be required to comply once vaccine supply levels allow for vaccination.

2.2.3 University requires Students who have direct contact with patients to undergo criminal/maltreatment background studies pursuant to Minn. Stat. §§ 144.057 and 245A.04 and shall ensure such Students have undergone the background studies prior to participation in the training program under this Master Agreement.

2.2.4 University certifies that its Students have been instructed on the confidentiality of medical and personal information related to patients and/or clients, including HIPAA, and, if applicable, have been trained in universal precautions and transmission of bloodborne pathogens prior to beginning the training program.

2.2.5 University shall require that Students carry hospitalization and medical insurance. Neither Affiliate nor University is responsible for hospitalization or medical costs incurred by the Student during the training program.

2.2.6 University shall inform Students that they will be required to comply with all applicable rules, regulations, policies and procedures of Affiliate.

2.3. Affiliate Responsibilities

2.3.1 Affiliate shall retain full responsibility for the care and welfare of its patients and/or clients. It is understood that individual patient care and client services are not controlled, supervised, or paid for by University, and University does not derive revenue from Affiliate patients or clients or third-party payors for services at Affiliate sites.

2.3.2 Affiliate will provide educational experience opportunities for Students in patient care areas, service departments and other selected areas. In this regard, Affiliate will provide the equipment, facilities, supplies and services for Students and faculty assigned to the Affiliate necessary to meet the objectives of the training program.

2.3.3 Affiliate staff members and/or Affiliate staff members with University of Minnesota faculty appointments have responsibility for teaching, supervising and evaluating the performance of Students assigned to Affiliate. Such Affiliate staff members agree to provide the appropriate department/program within the University with written evaluations of the performance of the Students.

2.3.4 Affiliate will provide for the orientation of Students as to Affiliate's rules, regulations, policies and procedures. Affiliate will identify and provide University and Students with copies of current policies and procedures at the training site that apply to the educational experience of the Students.

2.3.5 Affiliate will render the same emergency medical care to Students that it provides for its employees in the event of an accident or sudden illness that occurs at the Affiliate site during the course of Students' training experience under this Master Agreement. As set forth in Section 2.2.5, neither Affiliate nor University is responsible for hospitalization or medical costs incurred by the Student during the training program.

2.3.6 To the extent Affiliate generates or maintains educational records related to Students participating under this Master Agreement, Affiliate will maintain the privacy of those records and limit access to only those employees or agents with a need to know. For purposes of this Master Agreement, pursuant to the Family Educational Rights and Privacy Act ("FERPA"), University hereby designates Affiliate as a school official with a legitimate educational interest in the educational records of the participating Students to the extent that access to University's records is required by Affiliate to perform its responsibilities under this Master Agreement.

3. Suspension or Termination of Participants

3.1 Undergraduate, Graduate and Professional Students. Either University or Affiliate may withdraw an undergraduate, graduate or professional student from assignment at the Affiliate site(s). Affiliate may take immediate action to suspend such student's participation if the student's conduct threatens the safety or welfare of Affiliate patients, visitors or staff. For other concerns about an undergraduate, graduate or professional student's performance, the Affiliate site liaison agrees to notify the student and the University program liaison of the concerns and give the student an opportunity to correct performance deficiencies before removal from the program.

3.2 Residents and Fellows. University has authority to suspend or terminate a resident or fellow for academic deficiencies or behavioral violations subject to certain procedures afforded to the resident or fellow. In cases where a resident's or fellow's performance or conduct threatens the safety or welfare of Affiliate patients, visitors or staff, the Affiliate may suspend such resident's or fellow's participation at Affiliate's site(s). The Affiliate site liaison will consult the University

program liaison before suspending a resident or fellow, except where consultation is not reasonably possible under the circumstances.

4. Liability Insurance and Indemnity

4.1 University shall maintain professional and general liability insurance in minimum amounts of \$1,000,000 for each claim/\$3,000,000 annual aggregate, and that policy shall include within the scope of its coverage all University Students for activities performed within the course and scope of their duties under this Master Agreement. General liability coverage for undergraduate students, graduate students and professional students is limited to bodily injury and property damage claims. Upon request, University will provide a certificate of insurance evidencing such coverage. For University residents and fellows, Affiliate agrees that it will reimburse University a sum agreed upon between the parties to offset University's costs in maintaining liability coverage.

4.2 University agrees to defend, hold harmless, and indemnify Affiliate, its officers, agents, employees and representatives against all claims for loss or damage to property or injury or death to persons arising from the negligent or wrongful acts or omissions of University, its employees, agents, or representatives (including Students) during the performance of its obligations under this Master Agreement. University's liability is governed by the Minnesota State Tort Claims Act, Minn. Stat. § 3.736.

4.3 Affiliate shall maintain, for itself and its employees, professional and general liability insurance in minimum amounts of \$1,000,000 for each claim/\$3,000,000 annual aggregate.

4.4 Affiliate agrees to defend, hold harmless, and indemnify the Regents of the University of Minnesota, its officers, agents, employees and representatives (including Students) against all claims for loss or damage to property or injury or death to persons arising from the negligent or wrongful acts or omissions of Affiliate, its employees, agents, or representatives, during the performance of its obligations under this Master Agreement.

5. Other Terms

5.1 Financial Terms. Financial arrangements, if any, between University programs and Affiliate site(s), including stipends, benefits and other costs as agreed by the parties, will be set forth in (a) the respective PLA as to undergraduate, graduate and professional students or (b) a separate financial addenda as to residents and fellows.

5.2 Termination. This Master Agreement may be terminated by either party upon at least six (6) months' written notice to the other party, provided, however, if Affiliate terminates this Master Agreement, Students who, on the date of mailing of the notice of termination by Affiliate, are then-currently participating at Affiliate's site(s) under this Master Agreement, shall be allowed to complete the training program and Affiliate will be responsible for the agreed-to funding, if any, of such Student(s) to completion of the Student's training program. Notices sent under this Section shall be sent to:

If to Affiliate, to:

Education Business Services
Siebens 5
Mayo Clinic
200 First Street SW
Rochester, MN 55905

If to University, to:

Jakub Tolar, MD, PhD
Dean, Medical School
Vice President for Clinical Affairs
University of Minnesota
MMC 501
420 Delaware Street S.E.
Minneapolis, MN 55455

with a copy to (which shall not constitute notice):

University of Minnesota
Academic Health Center Counsel
MMC 501
420 Delaware Street S.E.
Minneapolis, MN 55455

5.3 Equal Opportunity. Neither University nor Affiliate shall discriminate on the basis of race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity or gender expression in the performance of this Master Agreement.

5.4 Entire Agreement. [This Master Agreement shall not rescind any affiliation agreement(s) currently in effect which have been entered into between Affiliate (or Affiliate sites set forth on Attachment B) and a University program that are the subject of this Master Agreement. This Master Agreement and any such program-level affiliation agreements constitute the entire agreement between the parties with respect to the subject matter and no contemporaneous agreement, written or oral, will be effective to vary their terms. The parties agree that once any such program-level affiliation agreement expires, and the parties wish to continue the educational experience program, each such University program and Affiliate site will facilitate and execute a PLA under this Master Agreement. To the extent that a program-level affiliation agreement conflicts with the terms of this Master Agreement, the terms of this Master Agreement shall prevail.] **OR** [This Master Agreement supersedes all other affiliation agreements existing between University (or a University program) and Affiliate (or an Affiliate site) relating to the subject matter of this Master Agreement.]

5.5 Independent Contractor. Nothing in this Master Agreement is intended or should be construed as creating the relationship of copartners, joint ventures, or an association between the parties, nor shall either party, its employees, agents, Students or representatives be considered employees, agents or representatives of the other party, unless otherwise agreed to in writing.

5.6 Amendments. Subject to the written authorization by appropriate representatives of University and Affiliate, amendments to this Master Agreement may be developed to facilitate day-to-day and year- to-year execution of the goals of this Master Agreement. Each amendment

shall be in writing and duly executed by the signatories to this Master Agreement, or their successors in office. To the extent an amendment is not properly executed by persons authorized to do so, it shall be considered null and void.

IN WITNESS WHEREOF, authorized representatives of the parties hereto execute this Master Agreement as follows:

MAYO CLINIC ROCHESTER, MAYO CLINIC ARIZONA, MAYO CLINIC JACKSONVILLE

REGENTS OF THE UNIVERSITY OF MINNESOTA

DocuSigned by:
By: David L. Dahlen
Name: David L. Dahlen
Title: Administrator, Education
Date: 11/3/2023

By: Tolar
Name: Jakub Tolar, MD, PhD
Title: Dean, Medical School
Vice President for Clinical Affairs
Date: 05 DEC 2023

Mayo Clinic School of Graduate Medical Education

DocuSigned by:
By: Christopher J. Boes, MD
Name: Christopher J. Boes, MD
Title: Designated Institutional Officer
Date: 11/2/2023

Mayo Clinic School of Health Sciences

DocuSigned by:
By: Bradley S. Karon, MD, PhD
Name: Bradley S. Karon, MD, PhD
Title: Dean
Date: 11/27/2023

Reviewed by Mayo EBS: DS TWH

ATTACHMENT A

University Educational Programs Included under this Master Agreement

All University educational programs on all campuses are covered under this Master Agreement including, but not limited to:

Allied Health Programs
Medical Laboratory Sciences
Occupational Therapy, Program in

Bioethics, Center for

Clinical Psychology Program

College of Education and Human
Development
Communication Sciences and Disorders
Education
Health, Physical Education and
Recreation
Psychology
Social Work

College of Science and Engineering
Computer Science

Counseling and Student Personnel
Psychology Program

Dance Therapy Program

Dental Hygiene Program

Dentistry, School of

Family Social Science Department

Genetics Counseling Program

Health Careers Center

Institute for Health Informatics

Kinesiology & Leisure Studies Program

Labovitz School of Business and Economics
Health Care Management Program
Majors of Bachelor of Accounting Degree
Majors of the Bachelor of Business
Administration Degree
Majors of the Economics Degree

Medical School

Mortuary Science, Program of

Music Therapy Program

Nursing, School of

Pharmacy, College of

Physical Therapy, Program in

Public Health, School of

Rehabilitation Science

Social Work, School of

Speech Communications Program

Spirituality & Healing, Center for

Veterinary Medicine, College of

ATTACHMENT B

Affiliate Training Sites Included under this Master Agreement

All Affiliate sites (whether current or future) are covered under this Master Agreement including, but not limited to:

Minnesota

Mayo Clinic
200 First Street SW
Rochester, MN 55905

This site includes Mayo Clinic Hospital—Rochester on Saint Mary's and Methodist campuses.

Mayo - Charter House - Rochester
211 Second Street NW, MN, Rochester - 55901

Mayo - Work Rehab
41st Street Professional Building, MN, Rochester - 55901

Mayo - Kasson
411 West Main, MN, Kasson - 55944

Mayo Health - Minneapolis - Downtown
600 Hennepin Ave, MN, Minneapolis - 55403

Arizona

Mayo Clinic Arizona
5777 E Mayo Blvd
Phoenix, AZ 85054

This site includes the Scottsdale, Phoenix, and Glendale campuses.

Florida

Mayo Clinic Jacksonville
4500 San Pablo Rd S
Jacksonville, FL 32224

This site includes Mayo Clinic Hospital—Florida.

ATTACHMENT C

Pursuant to University Master Agreement No. 8662

**FORM OF PROGRAM LETTER OF AGREEMENT
FOR
UNIVERSITY OF MINNESOTA
UNDERGRADUATE, GRADUATE AND PROFESSIONAL STUDENTS**

This Program Letter of Agreement (“**PLA**”), effective _____ through _____, is entered into between University of Minnesota (“**School**”) and (“**Affiliate Site**”) pursuant to the Master Agreement of Institutional and Program Affiliation entered into between the Regents of the University of Minnesota and Mayo Clinic Rochester, Mayo Clinic Arizona, Mayo Clinic Jacksonville, effective January 1, 2024 through December 31, 2028 (“**Master Agreement**”).

1. Pursuant to the Master Agreement and this PLA, the parties agree that the School will place students from its _____ program (“**Program**”) at the Affiliate Site.
2. The maximum number of students from the Program that will be placed at the Affiliate Site is _____.
3. Additional specific details governing the training of the Program students at the Affiliate Site *that are not addressed in the Master Agreement*, if any, are as follows (if none, please enter “None” or “N/A”): _____.
4. Pursuant to Section 5.1 of the Master Agreement, financial arrangements, if any, between School and Affiliate Site are as follows (if none, please enter “None” or “N/A”): _____.
5. This PLA is subject to the Master Agreement and any terms that conflict with the Master Agreement shall be void.

The undersigned authorized representatives of the parties hereto execute this PLA as follows:

Mayo Clinic

University of Minnesota

By: _____
Name: David L. Dahlen
Title: Administrator, Education
Date: _____

By: _____
Name:
Title:
Date: _____

ATTACHMENT D

Pursuant to University Master Agreement No. 8662

FORM OF PROGRAM LETTER OF AGREEMENT
FOR
UNIVERSITY OF MINNESOTA MEDICAL RESIDENTS AND FELLOWS

[Date]

[Address]

Re: Program Letter of Agreement for University of Minnesota Medical Residents and Fellows

Dear :

This Program Letter of Agreement (“**PLA**”), effective through , is between the University of Minnesota Medical School (“**University**”) through its training program in (“**Program**”) and (“**Affiliate Site**”). The purpose of this PLA is to provide program-specific details governing the training of University’s trainees enrolled in the Program (“**Trainees**”) at the Affiliate Site that are not addressed in the Master Agreement of Institutional and Program Affiliation between the Regents of the University of Minnesota and Mayo Clinic Rochester, Mayo Clinic Arizona, Mayo Clinic Jacksonville effective January 1, 2024 through December 31, 2028 (“**Master Agreement**”).

Faculty supervisor(s) at the Affiliate Site, identified in Attachment A, are responsible for teaching, supervising and submitting written evaluations of the Trainees assigned to the Affiliate Site. The official at the Affiliate Site with overall administrative, educational and supervisory responsibility for the Trainees is . The Program’s official with general responsibility for Trainees’ training is .

Educational goals and objectives for Trainees are provided in Attachment B.

The policies and procedures of the University Program that govern the education of the Trainees, as well as stipend and benefit information, are contained in the standard Residency/Fellowship Agreement between the University and the Trainees, in the University’s Institution Policy & Procedure Manual and in the Program’s resident/fellow policy & procedure manual, all of which documents can be found on the University Program’s GME website at www.med.umn.edu/gme. The Program agrees to inform Affiliate Site whenever these documents are revised. Affiliate Site agrees to identify and provide Program with current copies of any policies and procedures at the Affiliate Site that apply to the educational experience of the Trainees.

Approximately _____ Trainee(s) will be assigned to the Affiliate Site for each rotation. The rotation will be in compliance with the duty hour requirements of the Accreditation Council for Graduate Medical Education (“ACGME”). The rotation periods are set forth on Attachment C.

Liability insurance is provided for the Trainees as set forth in the Master Agreement.

Pursuant to Section 5.1 of the Master Agreement, financial arrangements, if any, between the Program and the Affiliate Site, shall be set forth in a financial addendum signed by the authorized representatives of the parties.

Attachments A through C to this PLA may be updated without executing a new PLA. This PLA may be terminated by either party upon at least six (6) months prior written notice to the other party.

This PLA is subject to the Master Agreement and any terms that conflict with the Master Agreement shall be void.

The undersigned authorized representatives of the parties hereto execute this PLA as follows:

University of Minnesota Medical School

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: Susan M. Culican, MD, PhD
Title: Associate Dean for Graduate Medical Education
Date: _____

Attachment A to PLA

FACULTY SUPERVISOR(S)

The following roles and responsibilities for each the Affiliate Site and the Program with respect to the faculty supervisor(s) listed below are provided for clarification—do not attach the requirements:

Site: Per ACGME Common Program Requirements, the Affiliate Site is responsible for ensuring that faculty supervisors have documented qualifications, based on Affiliate Site requirements, to instruct and teach residents and fellows.

Program: Establishes the minimum requirements necessary to obtain a University faculty appointment and develops the process to manage the faculty appointments.

Faculty Supervisor(s):

Attachment B to PLA

EDUCATIONAL GOALS AND OBJECTIVES

Provided below are the Program's educational goals and objectives for this rotation(s) and/or a link to Program's website where the goals and objectives may be accessed.

Attachment C to PLA
ROTATION PERIODS

ATTACHMENT E

Pursuant to University Master Agreement No. 8662

FORM OF PROGRAM LETTER OF AGREEMENT
FOR
UNIVERSITY OF MINNESOTA DENTAL RESIDENTS AND FELLOWS

[Date]

[Address]

Re: Program Letter of Agreement for University of Minnesota School of Dentistry
Residents/Fellows

Dear :

This Program Letter of Agreement (“**PLA**”), effective through , is between the University of Minnesota School of Dentistry (“**University**”) through its training program in (“**Program**”) and (“**Affiliate Site**”). The purpose of this PLA is to provide program-specific details governing the training of University’s dental residents/fellows enrolled in the Program at the Affiliate Site that are not addressed in the Master Agreement of Institutional and Program Affiliation between the Regents of the University of Minnesota and Mayo Clinic Rochester, Mayo Clinic Arizona, Mayo Clinic Jacksonville effective January 1, 2024 through December 31, 2028 (“**Master Agreement**”).

All staff members at the Affiliate Site with University Program faculty appointments, identified in **Attachment A**, are responsible for teaching, supervising and submitting written evaluations of the training of the dental residents/fellows at the Affiliate Site. The official at the Affiliate Site with overall administrative, educational and supervisory responsibility for the dental residents/fellows in the Program is . The Program’s official with general responsibility for the dental residents’/fellows’ training is

Educational goals and objectives for the dental residents/fellows in the Program are outlined in **Attachment B**.

The policies and procedures of the Program that govern the education of the dental residents/fellows, as well as stipend and benefit information, are contained in the University’s standard residency/resident agreement between the University and dental residents/fellows, in the resident institutional policy manual and in the resident program policy manual. These documents may be accessed through the Program. The Program agrees to inform Affiliate Site whenever revisions that affect this PLA are made to the documents. Affiliate Site agrees to identify and provide Program with current copies of any policies and procedures at the Affiliate Site that apply to the educational experience of the dental residents/fellows.

Approximately () dental residents/fellows will be assigned to the Affiliate Site during the term of this PLA. The rotation periods are set forth on **Attachment C**.

Liability insurance is provided for the dental residents/fellows as set forth in the Master Agreement.

Pursuant to Section 5.1 of the Master Agreement, financial arrangements, if any, between the Program and the Affiliate Site, shall be set forth in a financial addendum signed by the authorized representatives of the parties.

Attachments A through C to this PLA may be updated without executing a new PLA. This PLA may be terminated by either party upon at least six (6) months written notice to the other party.

This PLA is subject to the Master Agreement and any terms that conflict with the Master Agreement shall be void.

The undersigned authorized representatives of the parties hereto execute this PLA as follows:

Signed,

University of Minnesota School of Dentistry

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: Keith A. Mays, DDS, MS, PhD
Title: Dean, School of Dentistry
Date: _____

Attachment A to PLA
FACULTY APPOINTMENTS

Attachment B to PLA

EDUCATIONAL GOALS AND OBJECTIVES

Attachment C to PLA
ROTATION PERIODS

ATTACHMENT F

Pursuant to University Master Agreement No. 8662

FORM OF PROGRAM LETTER OF AGREEMENT
FOR
UNIVERSITY OF MINNESOTA PHARMACY RESIDENTS AND FELLOWS

[Date]

[Address]

Re: Program Letter of Agreement for University of Minnesota College of Pharmacy Residents/Fellows

Dear :

This Program Letter of Agreement (“**PLA**”), effective through , is between the University of Minnesota College of Pharmacy (“**University**”) through its Residency Program (“**Program**”) and (“**Affiliate Site**”). The purpose of this PLA is to provide program-specific details governing the training of University’s trainees enrolled in the Program (“**Trainees**”) at the Affiliate Site that are not addressed in the Master Agreement of Institutional and Program Affiliation between the Regents of the University of Minnesota and Mayo Clinic Rochester, Mayo Clinic Arizona, Mayo Clinic Jacksonville effective January 1, 2024 through December 31, 2028 (“**Master Agreement**”).

Faculty supervisor(s) at the Affiliate Site, identified in Attachment A, are responsible for teaching, supervising and submitting written evaluations of the Trainees assigned to the Affiliate Site. The official at the Affiliate Site with overall administrative, educational and supervisory responsibility for the Trainees is . The Program’s official with general responsibility for Trainees’ training is .

Educational goals and objectives for Trainees are provided in Attachment B.

Approximately () Trainee(s) will be assigned to the Affiliate Site for each rotation. The rotation will be in compliance with the duty hour requirements of the American Society of Health-System Pharmacists (“**ASHP**”). The one-year rotation period for Trainees is from July 1 through June 30 of each training year.

Liability insurance is provided for the Trainees as set forth in the Master Agreement.

Pursuant to Section 5.1 of the Master Agreement, financial arrangements, if any, between the Program and the Affiliate Site, shall be set forth in a financial addendum signed by the authorized representatives of the parties.

Attachments to this PLA may be updated without executing a new PLA.

This PLA may be terminated by either party upon at least six (6) months prior written notice to the other party, provided, however, that if Affiliate Site terminates this PLA, Trainees then currently participating at Affiliate Site under this PLA and the Master Agreement shall be allowed to complete the training program and Affiliate Site will be responsible for funding, if any, of such Trainees to completion of the training program.

This PLA is subject to the Master Agreement and any terms that conflict with the Master Agreement shall be void.

The undersigned authorized representatives of the parties hereto execute this PLA as follows:

University of Minnesota College of Pharmacy

By: _____
Name:
Title:
Date: _____

By: _____
Name:
Title: Director, Residency Program
Date: _____

By: _____
Name:
Title:
Date: _____

By: _____
Name: Lynda Welage, PharmD, FCCP
Title: Dean, College of Pharmacy
Date: _____

Attachment A to PLA

FACULTY SUPERVISOR(S)

Attachment B to PLA

EDUCATIONAL GOALS AND OBJECTIVES

Provided below are the Program's educational goals and objectives and/or a link to Program's website where the goals and objectives may be accessed.

PROGRAM LETTER OF AGREEMENT
FOR
UNIVERSITY OF MINNESOTA
UNDERGRADUATE, GRADUATE AND PROFESSIONAL STUDENTS

This Program Letter of Agreement (“**PLA**”), effective January 1, 2024 through December 31, 2028, is entered into between University of Minnesota Rochester (“**School**”) and Mayo Clinic School of Health Sciences (“**Affiliate Site**”) pursuant to the Master Agreement of Institutional and Program Affiliation entered into between the Regents of the University of Minnesota and Mayo Clinic Rochester, Mayo Clinic Arizona, Mayo Clinic Florida, effective January 1, 2024 through December 31, 2028 (“**Master Agreement**”).

1. Pursuant to the Master Agreement and this PLA, the parties agree that the School will place students from its **Bachelor of Science in Health Sciences (BSHS) 3+1 (“Program”)** at the Affiliate Site.
2. The maximum number of students from the Program that will be placed at the Affiliate Site is determined through the Affiliate Site’s competitive process.
3. Additional specific details governing the training of the Program students at the Affiliate Site *that are not addressed in the Master Agreement*, if any, are as follows:

Enrollment: Students will be enrolled in one of the following certificate programs: Medical Laboratory Science (MLS), Cytotechnology program, or Nuclear Medicine Technology at Affiliate Site as part of the student's capstone experience in the School's BSHS curriculum. During their final semester in the program, students will also enroll in CLI 4713 with the School to complete their degree requirements. Additional certificate programs may be added by mutual agreement, preferably by November 1 of the preceding academic year.

Academic Performance: Affiliate Site agrees to contact the Senior Director of Academic Affairs at the School on a timely basis if concerns arise about the academic performance of a student.

Withdrawals: Affiliate Site will notify the Senior Director of Academic Affairs at the School within two business days if a student withdraws or is removed from the Program.

Program and Course Credits: Affiliate Site agrees to contact the Senior Director of Academic Affairs at the School by November 1st of the year preceding any changes to program prerequisites, credits, fees, or required courses.

4. Pursuant to Section 5.1 of the Master Agreement, financial arrangements, if any, between School and Affiliate Site are as follows (if none, so state): Students will be enrolled in CLI 4000 at the School for the number of credits equivalent to the credits in the enrolled program at Affiliate Site. Students will pay tuition directly to Affiliate Site. Students receiving financial aid from School must have a "Financial Aid Consortium Agreement" signed by the Affiliate Site Financial Aid Office, stating that the student will not receive financial aid from the Affiliate Site. Affiliate Site shall provide Form 1098-T to students.

5. This PLA is subject to the Master Agreement and any terms that conflict with the Master Agreement shall be void.

The undersigned authorized representative(s) of the parties hereto execute this PLA as follows:

Mayo Clinic

University of Minnesota Rochester

By: David Dahlen
David Dahlen (Feb 28, 2024 09:47 CST)
Name: David L. Dahlen
Title: Administrator, Education
Date: Feb 28, 2024

By: Lori J. Carrell
Name: Lori J. Carrell
Title: Chancellor
Date: March 1, 2024

Mayo EBS
Reviewed by:
TwH
TwH

FIRST AMENDMENT TO PROGRAM LETTER OF AGREEMENT
between
UNIVERSITY OF MINNESOTA ROCHESTER
and
MAYO CLINIC, THROUGH ITS MAYO CLINIC SCHOOL OF HEALTH SCIENCES

RECITALS

WHEREAS, effective as of January 1, 2024, University of Minnesota Rochester (“School”) and Mayo Clinic, through its Mayo Clinic School of Health Sciences (“Affiliate Site”) entered into a Program Letter of Agreement (Mayo file: “REG-325616”) (“Agreement”); and

WHEREAS, School and Affiliate Site wish to amend said Agreement.

AMENDMENT

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and other good and valuable consideration, the parties agree as follows:

1. To delete Section 3, (paragraph 2: Enrollment) in its entirety and replace it as follows:

Enrollment: Students will be enrolled in one of the following certificate programs: Medical Laboratory Science (MLS), Cytotechnology program, Surgical First Assistant, Magnetic Resonance Imaging (MRI) or Nuclear Medicine Technology at Affiliate Site as part of the student's capstone experience in the School's BSHS curriculum. During their final semester in the program, students will also enroll in CLI 4713 with the School to complete their degree requirements. Additional certificate programs may be added by mutual agreement, preferably by November 1 of the preceding academic year.

2. This Amendment shall be effective as of the date of final signature below.
3. Except as specifically provided herein, all other terms and conditions of the Agreement shall continue in full force and effect as provided therein.
4. The persons signing this Agreement warrant that they have full authority to do so and that their signatures shall bind the parties for which they sign. Each party hereto consents to be bound by photocopy, scanned PDF, facsimile or electronic signatures of such party's representative(s) hereto.

[Signature page follows]

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Amendment on the day and year written below:

MAYO CLINIC

**UNIVERSITY OF MINNESOTA
ROCHESTER**

By: David Dahlen
David Dahlen (Oct 15, 2024 11:13 CDT)

By: Lori J. Carrell

Name: David L. Dahlen

Name: Lori J. Carrell, PhD

Title: Administrator, Education

Title: Chancellor

Date: Oct 15, 2024

Date: November 4, 2024

Mayo EBS
Reviewed by
Thomas W. Hansen
Thomas W. Hansen (Oct 15, 2024 10:56 (PT))

SECOND AMENDMENT TO PROGRAM LETTER OF AGREEMENT
between
UNIVERSITY OF MINNESOTA ROCHESTER
and
MAYO CLINIC, THROUGH ITS MAYO CLINIC SCHOOL OF HEALTH SCIENCES

RECITALS

WHEREAS, effective as of January 1, 2024, University of Minnesota Rochester (“School”) and Mayo Clinic, through its Mayo Clinic School of Health Sciences (“Affiliate Site”) entered into a Program Letter of Agreement (Mayo file: “REG-325616”) (“Agreement”) which was subsequently amended; and

WHEREAS, School and Affiliate Site wish to amend said Agreement.

AMENDMENT

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and other good and valuable consideration, the parties agree as follows:

1. To delete Section 3, (paragraph 2: Enrollment) in its entirety and replace it as follows:

Enrollment: Students will be enrolled in one of the following certificate programs: Medical Laboratory Science (MLS), Cytotechnology program, Surgical First Assistant, Magnetic Resonance Imaging (MRI), Nuclear Medicine Technology or Radiation Therapy at Affiliate Site as part of the student's capstone experience in the School's BSMS curriculum. During their final semester in the program, students will also enroll in CAP 4713 with the School to complete their degree requirements. Additional certificate programs may be added by mutual agreement, preferably by November 1 of the preceding academic year.

2. This Amendment shall be effective as of the date of final signature below.
3. Except as specifically provided herein, all other terms and conditions of the Agreement shall continue in full force and effect as provided therein.
4. The persons signing this Agreement warrant that they have full authority to do so and that their signatures shall bind the parties for which they sign. Each party hereto consents to be bound by photocopy, scanned PDF, facsimile or electronic signatures of such party’s representative(s) hereto.

[Signature page follows]

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Amendment on the day and year written below:

MAYO CLINIC

UNIVERSITY OF MINNESOTA
ROCHESTER

By: *David L. Dahlen*

By: *Lori J. Carrell*

Name: David L. Dahlen

Name: Lori J. Carrell, PhD

Title: Administrator, Education

Title: Chancellor

Date: David Dahlen

Date: 5/26/2026

Mayo EBS
Reviewed by:

Thomas W. Hansen