



## Resources and Services

We have resources designed specifically for accompanying talent.

**TOOLKIT:** Includes application tips, resume writing, interviewing tips and more.

**APPLICATION TRACKER:** An excel spreadsheet to track the positions you applied to.

Resume, Cover Letter, and Interview videos:

[mayocareers.com/ETCCvideos](https://mayocareers.com/ETCCvideos)

# Accompanying Talent Support Services



Partnering with you throughout  
your job search

[accompanyingtalent@mayo.edu](mailto:accompanyingtalent@mayo.edu)

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## Why Connect?

### PERSONALIZED SUPPORT

- Invitation only networking with hiring managers and recruiters
- Learn how to market yourself within the current workforce
- Access to specialists to support you professionally through the transition
- Opportunity for informational interviews or job observations
- Access to Resume Writing and Interviewing workshops

## How to Connect

It's simple to begin your search! Email [accompanyingtalent@mayo.edu](mailto:accompanyingtalent@mayo.edu) to indicate interest in utilizing our resources and services. An Employment Specialist will respond to your request within 2 business days. The Employment Specialist will request that you complete a short intake form to help plan next steps.

Mayo Clinic Human Resources has resources and services designed specifically for accompanying talent of Mayo Clinic employees seeking a job opportunity that have recently relocated or will be relocating to Rochester, Minnesota. We offer opportunities to connect with Mayo Clinic departments as well as with external companies.

We offer the following resources to you:

- Resume writing
- Behavioral Interview Coaching
- Mock Interviews
- Career Counseling
- Networking and Building Connections
- Classes and workshops

You may engage with a variety of business professionals throughout your job search.

Recruiters are assigned to specific departments and their name is listed at the bottom of each job posting. The recruiter can answer questions specific to the job posting such as: Qualifications, schedule, compensation, and feedback.

Hiring Managers request a new position to be filled. They work with the recruiter to identify viable candidates. The hiring manager will ultimately be the direct manager of the new hire. Apart from the roles defined above, throughout this journey you may be partnered with other business professionals, depending on individualized need.

**Contact HR Connect for questions related to benefits or online application assistance. Please call 507-266-0440 or 888-266-0440.**

