

Frequently asked questions: Student services pre-matriculation requirements

Do I have to get the attestation forms completed if I have copies of my immunization/lab records?

- Yes, we will not accept immunization records in lieu of the attestation forms.

Do I have to submit my immunization records with the attestation forms?

- In order to meet documentation requirements, you must submit your immunization records with the attestation forms.

Can an RN sign my form?

- An RN signature will NOT be accepted. You must bring your immunizations and lab records to an MD, DO, NP or PA. They can complete the forms based on those records.

What is my Person ID? Do I need to enter it on my form(s)?

- Our office personnel will enter your Person ID on the forms; you can leave this section blank

Where do I bring these forms for completion?

- We do not have a list of resources as to where you can get these forms completed. Here are some options that previous students have used:
 - Make an appointment with your primary care provider
 - Note: forms must be signed by an MD, DO, NP or PA
 - Drop the form off at your primary care provider's office
 - Fax the form to your primary care provider's office
 - A local public health office

Where do I submit my paperwork items?

- Email them to mccmadmissions@mayo.edu
 - Reminder: If you have a smartphone, you can take pictures of your forms and email them that way
- Fax them to 507-422-0926
- Drop them off, in person
 - Mayo Clinic Rochester; Siebens 5
 - Mayo Clinic Arizona; Mayo Clinic Alix School of Medicine

I'm a Mayo employee; can I bring my forms to Occupational Health for completion?

- No, Mayo Clinic Occupational Health will not review and complete the attestation forms for your student role. You must go to your primary care provider (PCP) for completion.
- You can request a copy of your Employee Health record from OHS and bring it to your PCP. Your PCP can complete the form using the record you get from OHS and your patient record.

When is my paperwork due?

- Paperwork items are due 3 weeks prior to the start of your program at Mayo Clinic. The MN background study (in-person appointment) can be completed up to 7 days after your start.

Can I get an extension on my paperwork deadline?

- Please email mccmadmissions@mayo.edu; letting us know when we can expect to receive the item(s). We will respond to your request.

Why does Mayo require so much paperwork?

- Immunization requirements are based upon the Center for Disease Control's (CDC) recommendations for healthcare personnel.
 - <https://www.cdc.gov/vaccines/adults/rec-vac/hcw.html>

I had the chicken pox as a child, do I still need to prove immunity?

- We are not able to accept "had chicken pox as a child" – you must get a positive varicella titer (blood test) or have documentation of receiving **two** varicella vaccines

I can't find my childhood immunization records, what do you recommend I do?

- Contact the state immunization information system (IIS) for the US states in which you have resided. Some states have registries that are accessible online.
- View the Center for Disease Control (CDC's) recommendations for locating immunization records at: <https://www.cdc.gov/vaccines/programs/iis/contacts-locate-records.html>
- Contact your past and current healthcare provider(s) for records.
- Healthcare providers may advise ordering titer (lab test) to find out if you have immunity to a particular disease. In this case, your healthcare provider should note the date of your titer/lab in the "immune by lab" column of the Vaccination Attestation form. Copies of lab reports must be submitted with your attestation form.

I did not have one of the series' of vaccines completed; can I still start the program?

- You may be approved to start the program once you submit documentation of the initiation of a vaccine series. It's your responsibility to complete the series; as it may be required prior to some clinical rotations.

I have three Hepatitis B vaccines; do I need to get the serology completed?

- Yes, a Hepatitis B ***quantitative*** lab test is required prior to your start.

Why are quantitative titers required?

There are two major types of Hepatitis B Surface Antibody (HBsAB) Tests: Qualitative (i.e. present or absent) and Quantitative (specific standardized antibody level). Although both assays are testing for HbsAB, they are not interchangeable.

- Quantitative assays are designed to yield an exact antibody level in international units per milliliter (IU/ml). The CDC and World Health Organization recommended that HbsAB level >10 IU/ml to determine if someone is immune to Hepatitis B.
- Qualitative assays for HBsAB are positive when the result is greater than 5 IU/ml. Rather than reporting actual measurements the results are simply reported as positive or negative. A qualitative assay would therefore report a value of 5 IU/ml as positive.

Because a positive qualitative assay cannot distinguish if the result is greater than 10 IU/ML, they cannot be used to determine immunity in healthcare workers. Qualitative testing is reserved for the determination of prior infection with Hepatitis B.

See the following website for additional information:

https://www.aamc.org/system/files/c/2/440114-immunizationform_hepb_faqs.pdf

How many TB tests do I need?

- TWO TB skin tests; one within 15 months of start and one within 3 months of start date.
 - We will only accept the IGRA blood test if you've had a history of a *documented* positive SKIN test.