Log into your account on the Federal Student Aid website: www.studentaid.gov

Select the Public Service Loan Forgiveness (PSLF) option
If you have used this tool in the past, it will automatically show employers you've previously entered.

<table>
<thead>
<tr>
<th>My Employers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add your past and current employers below to determine whether they qualify for PSLF and TEPSLF during the time of your employment.</td>
</tr>
</tbody>
</table>

**Note:** Only add your employment history for periods where you do not have approved employment certification (if applicable). If you've certified an employment period in the past, then you do not need to do so again.

**Notes:**
1. Previous or current employment information will only be provided below if you have used the PSLF Help Tool to submit a form in the past. You do not need to submit a new form for employment that has already been certified.
2. This PSLF Help Tool has been modified to align with the conditions under COVID-19 relief measures. To get the most accurate information, make sure to carefully read any section titled "Special Notice for the COVID-19 Emergency".

You have not added any employers.

[Add Employer]

If this is the first time using the PSLF tool, you'll need to add your employer.
Use EIN 41-1506440 for the Mayo Clinic. There will be several Mayo Clinic options which appear, be sure to use the correct Mayo Foundation for Medical Education and Research.
Continue to fill in the form to accurately reflect your employment information.

The PSLF Help Tool will tell you if your employer is an eligible employer for the PSLF Program.
Continue to fill in the form to accurately reflect your individual situation

Continue to complete the form to accurately reflect your personal information
Review your application for accuracy and completion.

If you choose the Electronic Signature option, you will need to provide an email address.

If you wish to verify your employment with the Mayo Clinic as a Trainee, use the following email address: COMREGISTRAR@mayo.edu

If you wish to verify your employment with the Mayo Clinic, use the following email address: CLAIREECAL@mayo.edu

If you a Staff Consultant, use the following email address: STAFFPS@mayo.edu
You've completed the PSLF Help Tool but your Public Service Loan Forgiveness (PSLF) & Temporary Expanded PSLF (TEPSLF) Certification & Application (PSLF Form) is not complete until your employer(s) signs it.

Track and Manage Your Form Signatures

Use the "My Activity" page to track and update your employer signatures, download documents for manual submissions, as well as view related applications and forms.

Note: Tell your employer to expect an email sent from DocuSign (docu_NA@docusign.net) on behalf of the Department of Education’s office of Federal Student Aid.

Employer Signature Summary

MYO FOUNDATION FOR MEDICAL EDUCATION
CLAIREC@MYO.EDU ✅ Signature request sent

Recommended Actions

While not required for your PSLF form submission, taking the following actions can help you take full advantage of the PSLF program benefits.