



Public Service Loan Forgiveness (PSLF) Help Tool Overview

This tool has been updated to reflect the changes under the COVID-19 payment pause. Note: PSLF is different from one-time student loan debt relief of up to \$20,000.

Eligibility Criteria



Employer Eligibility

Employer eligibility only depends on your employer, and not on the work you do for your employer. This tool will allow you to search our employer database to find out if the employer that will certify your employment qualifies for PSLF and TEPSLF.

Note: If at least one day of your employment falls within a period during which we determined your employer to be eligible, you will be able to complete the PSLF Help Tool even if the employer was not an eligible employer for the entire period you entered. However, the PSLF Servicer will conduct a comprehensive review of the specific dates of your employment for eligibility with the submission of a PSLF form. Please note that periods of employment prior to October 2, 2007, cannot qualify for PSLF even if they were with a qualifying employer.



Loan and Repayment Plan Eligibility

This tool will examine the loan status, loan types, and repayment plans we have on file for you. This tool will help you determine whether your loans are set up for success or if there are actions you should take to benefit from the program.

Loan Forgiveness Timeline



After Making 10 Years of Qualifying Payments

You no longer need to complete separate forms or processes to certify employment for PSLF or TEPSLF. There is now a single form and process that you need to complete.

Use This Tool Every Year!

You should use this tool to submit a PSLF form each year or whenever you change jobs. This will help you track your progress toward forgiveness by keeping your qualifying payments up to date.

Exit

Continue

Log into your account on the Federal Student Aid website: www.studentaid.gov

Select the Public Service Loan Forgiveness (PSLF) option

Public Service Loan Forgiveness (PSLF) Help Tool



Do you still work for the following organization(s) that we have on file for you?

Mayo Clinic 200 FIRST STREET SW, ROCHESTER, MN 55905 US	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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If you have used this tool in the past, it will automatically show employers you've previously entered

My Employers

Add your past and current employers below to determine whether they qualify for PSLF and TEPSLF during the time of your employment.

Note: Only add your employment history for periods where you do not have approved employment certification (if applicable). If you've certified an employment period in the past, then you do not need to do so again.

Notes:

1) Previous or current employment information will only be provided below if you have used the PSLF Help Tool to submit a form in the past. You do not need to submit a new form for employment that has already been certified.

2) This PSLF Help Tool has been modified to align with the conditions under COVID-19 relief measures. To get the most accurate information, make sure to carefully read any section titled "Special Notice for the COVID-19 Emergency".



You have not added any employers.

+ Add Employer

Previous

Continue

If this is the first time using the PSLF tool, you'll need to add your employer

Public Service Loan Forgiveness (PSLF) Help Tool



Search for Employer [?]

Employer Identification Number (EIN)

411506440

How do I find my EIN?

This is my current employer

Employment Start Date

Employment End Date

To

🔍 Search

Previous

Continue

Use EIN 41-1506440 for the Mayo Clinic. There will be several Mayo Clinic options which appear, be sure to use the correct Mayo Foundation for Medical Education and Research

41-1506440

🟢 Eligible [?]



MAYO FOUNDATION FOR MEDICAL EDUCATION AND RESEARCH

200 1ST ST SW, ROCHESTER, MN 55905 US

Is your employer not listed? [Manually add your employer](#)

< Previous 1 **2** Next >

Your Employment Details

Employment Status

Full-time

Part-time

Hours Per Week (Average)

32

Is this organization closed, or have they refused to certify your employment?

Yes

No

Previous

Save Employer

Continue to fill in the form to accurately reflect your employment information

Public Service Loan Forgiveness (PSLF) Help Tool



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EIN 41-1506440

Remove Edit

MAYO FOUNDATION FOR MEDICAL EDUCATIO

Employment Start Date

12/13/2013

Employment End Date

Current

Eligibility Status

Eligible

+ Add Employer

Previous

Continue

The PSLF Help Tool will tell you if your employer is an eligible employer for the PSLF Program

Public Service Loan Forgiveness (PSLF) Help Tool



Have you made 120 qualifying payments? [?](#)

If you don't know, take your best guess! We will always review to see if you are eligible for forgiveness, so your answer won't negatively impact you in any way.

Why do we ask this question?

Yes, I have made 120 qualifying payments and qualify for forgiveness right now.



No, I haven't made 120 qualifying payments.



Previous

Continue

Continue to fill in the form to accurately reflect your individual situation

Public Service Loan Forgiveness (PSLF) Help Tool



Your Permanent Address

Address Line 1
123 Any Street

Address Line 2 - optional
[Empty]

City
Any Town

State
MINNESOTA

ZIP Code
12345

Country
UNITED STATES

Your Contact Information

Continue to complete the form to accurately reflect your personal information

Public Service Loan Forgiveness (PSLF) Help Tool



Employment History Edit

MAYO FOUNDATION FOR MEDICAL EDUCATIO 41-1506440

Application Type Edit

120 Qualifying Payments
No

Personal Information Edit

Permanent Address

Email Address

Mobile Phone

Previous Continue

Review your application for accuracy and completion

My Employers

Don't Have Your Employer's Email Address on Hand?
You can complete the PSLF Help Tool without your employer's email address and come back once you have it. When you're ready, go to My Activity to add it and send an electronic signature request or choose another method to sign the form.

MAYO FOUNDATION FOR MEDICAL EDUCATIO 41-1506440
Employment Period: 12/13/2013 - Current

How do you want this employer to sign your PSLF form?

Electronic Signature Signature

Enter your employer's email address below and we'll send an electronic signature request to your employer on your behalf after you complete and submit your form. Also, tell your employer to expect an email sent from DocuSign (dse_NA4@docuSign.net) on behalf of the Department of Education's office of Federal Student Aid. *Please note: Your employer has 60 days to respond to a request for an e-signature.*

Employer's Email Address:
 ?

I don't know my employer's email address and will add it later.

Previous Continue

If you choose the Electronic Signature option, you will need to provide an email address

If you wish to verify your employment with the Mayo Clinic as a Trainee, use the following email address:
COMREGISTRAR@mayo.edu

If you wish to verify your employment with the Mayo Clinic, use the following email address:
CLAIREECAL@mayo.edu

If you a Staff Consultant, use the following email address:
STAFFPS@mayo.edu



You've completed the PSLF Help Tool but your *Public Service Loan Forgiveness (PSLF) & Temporary Expanded PSLF (TEPSLF) Certification & Application (PSLF Form)* is not complete until your employer(s) signs it.

Track and Manage Your Form Signatures

Use the "My Activity" page to track and update your employer signatures, download documents for manual submissions, as well as view related applications and forms.

Note: Tell your employer to expect an email sent from DocuSign (dse_NA4@docuSign.net) on behalf of the Department of Education's office of Federal Student Aid.

[View in My Activity](#)

Employer Signature Summary

MAYO FOUNDATION FOR MEDICAL EDUCATIO
CLAIREECAL@mayo.edu ✓ Signature request sent



Recommended Actions

While not required for your PSLF form submission, taking the following actions can help you take full advantage of the PSLF program benefits.